

# MULTIMEDIA TRAINING KIT

## *Workshop evaluation: Introduction to OpenOffice.org Impress*

Presented by: <ORGANIZATION/TRAINER>

---

Thank you for attending this workshop. Please fill in the evaluation form below – your feedback will help us improve our future training programmes.

**1. Your name and e-mail address (optional)** \_\_\_\_\_

**2. Were the workshop aims made clear to you in advance (e.g. through the invitation)?**

Not clear   
Somewhat clear   
Very clear

**3. How useful did you find the workshop overall?**

Not useful   
Somewhat useful   
Very useful

**4. How satisfied were you with the trainer?**

Not satisfied   
Somewhat satisfied   
Very satisfied

**5. How satisfied were you with the handouts?**

Not satisfied   
Somewhat satisfied   
Very satisfied

**6. How did you find the pace of the workshop?**

Too slow   
About right   
Too fast

**7. How did you find the length of the workshop?**

Too short   
About right   
Too long

**8. How satisfied were you with the organization of the workshop?**

Not satisfied   
Somewhat satisfied   
Very satisfied

**9. Please use this space for any other comments and suggestions for improvement**