

MULTIMEDIA TRAINING KIT

Workshop evaluation: Introduction to OpenOffice.org Writer

Presented by: <ORGANIZATION/TRAINER>

Thank you for attending this workshop. Please fill in the evaluation form below – your feedback will help us improve our future training programmes.

1. Your name and e-mail address (optional) _____

2. Were the workshop aims made clear to you in advance (e.g. through the invitation)?

Not clear
Somewhat clear
Very clear

3. How useful did you find the workshop overall?

Not useful
Somewhat useful
Very useful

4. How satisfied were you with the trainer?

Not satisfied
Somewhat satisfied
Very satisfied

5. How satisfied were you with the handouts?

Not satisfied
Somewhat satisfied
Very satisfied

6. How did you find the pace of the workshop?

Too slow
About right
Too fast

7. How did you find the length of the workshop?

Too short
About right
Too long

8. How satisfied were you with the organization of the workshop?

Not satisfied
Somewhat satisfied
Very satisfied

9. Please use this space for any other comments and suggestions for improvement